NEIL MUKHERJEE

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**EDUCATION & CERTIFICATIONS**

**GOOGLE UX DESIGN PROFESSIONAL CERTIFICATE 01/2024 - 10/2024**

Portfolio: <https://neilmkrj.wixsite.com/my-site-5> Completed an in-depth 7-course training designed for entry level readiness. Included topics such as: UX research fundamentals, inclusive design, wireframing, low-fidelity, and high-fidelity prototypes. Tools used included: Figma and Excel. Completed hands on projects and developed a portfolio, including 3 projects.

**BACHELOR OF ARTS – COGNITIVE SCIENCE 2017 – 2023**

Carleton University – Ottawa, Canada

Graduated with Honours

**HIGH SCHOOL DIPLOMA 2017**

Earl of March H.S – Kanata, ON

Received Arts and Business Certificate

**WORK HISTORY**

**OPERATIONS/CONVERSIONS CREW 2022 - Present**

Ottawa Senators NHL Hockey Club

Work as an operations and conversion crew member

* Operating light equipment such as forklifts, loaders.
* Cleaning equipment.
* Help with the assembly and disassembly of event equipment (staging, risers, booths).
* Install and remove dashers, glass and temporary flooring on ice surface.
* Complete repairs on ice surface, dasher boards, and glass.
* Worked flexible hours; night, weekend, and holiday shifts.

**HARDWARE SALES SPECIALIST 2019 – 2022**

The Home Depot

* Achieved excellent product, procedural and design knowledge in the hardware department.
* Listen, use judgment, anticipate the needs of customers, and connect them with the right products. Offer suggestions and problem-solve with the customer.
* Received Reach Truck and Forklift Licence, aiding with moving skids and heavy items into customer’s cars.
* Created rewarding relationships with customers and learned the value of collaboration.
* Worked flexible hours; night, weekend, and holiday shifts.

**SKILLS**

**TECHNICAL**

Figma // Excel // Google Slides // Basic Knowledge in Adobe Photoshop // Proficient in computer programs such as Microsoft Word, Excel, PowerPoint, and SPSS, FL Studio, Python.

**DESIGN**

User Research// Wireframing // Prototyping // Usability Studies//Presentations

**COLLABORATION**

Communicative// Empathetic // Excellent listener

**SOFT SKILLS**

Have consistently excelled in my work experience. This has been accomplished due to a strong work ethic, which has consistently resulted in positive recognition and increased responsibility. I am reliable, positive and hard working.

**INTERESTS**

* Member of the Kanata Chapter of Toastmasters.
* Member of the Carleton University Chess Club and engage in online matches with international players.
* Enthusiastic about hockey (ask me anything!).
* DIY projects such as woodworking, using knowledge attained at Home Depot.

**VOLUNTEER EXPERIENCE**

**CAMP FACILLITATOR 2016**

Virtual Ventures Camp – Carleton University, Ottawa, ON

* Planned and conducted activities such as effectively teaching students how to use Arduino Kits, virtual art, and programming.
* Provided instruction and support to students who needed help.
* Instructed participants on activities' goals, procedures and safety considerations to promote beneficial outcomes for all campers.
* Provided clear instruction to activity and program participants to deliver fun and safety.